

Date of issue: Tuesday, 11 July 2023

<b>MEETING:</b>	<b>AUDIT AND CORPORATE GOVERNANCE COMMITTEE</b> (Councillors O’Kelly (Chair), E. Ahmed (Vice Chair), Akram, Anderson, Rana, W. Sabah, Shaik and Zarait)
	<b>CO-OPTED INDEPENDENT MEMBERS:</b> Naira Bukhari
<b>DATE AND TIME:</b>	WEDNESDAY, 19TH JULY, 2023 AT 6.30 PM
<b>VENUE:</b>	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL
<b>DEMOCRATIC SERVICES OFFICER: (for all enquiries)</b>	SHABANA KAUSER 07821 811 259

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**STEPHEN BROWN**  
Chief Executive

**AGENDA**

**PART I**

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
1.	Declarations of Interest	-	-

*All Members who believe they have a Disclosable Pecuniary or other Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 9 and Appendix B of the Councillors’ Code of Conduct, leave the meeting while the matter is discussed.*



<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
2.	Audit & Corporate Governance Committee - Terms of Reference	1 - 6	All
3.	Minutes of the Last Meeting held on 14th March 2023	7 - 14	All
4.	Action Progress Report	15 - 18	All
5.	Internal Audit Annual Report 2022/23	19 - 50	All
6.	Internal Audit Progress Report 2022/23	51 - 88	All
7.	Revised Internal Audit Plan 2023/24 & Internal Audit Charter	89 - 104	All
8.	Internal Audit Progress Report - Quarter 1 2023/24	105 - 116	All
9.	Risk Management Update - Quarter 1 2023/24	117 - 170	All
10.	Progress of the Corporate Fraud Team 22/23 and Plan for 23/24	171 - 192	All
11.	Annual Governance Statement	193 - 218	All
12.	Slough Children First Governance Review - Update on Progress	219 - 242	All
13.	Work Programme 2023/24	243 - 244	All
14.	Date of Next Meeting - 13th September 2023	-	-

#### **Press and Public**

**Attendance and accessibility:** You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before any items in the Part II agenda are considered. For those hard of hearing an Induction Loop System is available in the Council Chamber.

**Webcasting and recording:** The public part of the meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The footage will remain on our website for 12 months. A copy of the recording will also be retained in accordance with the Council's data retention policy. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

In addition, the law allows members of the public to take photographs, film, audio-record or tweet the proceedings at public meetings. Anyone proposing to do so is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

**Emergency procedures:** The fire alarm is a continuous siren. If the alarm sounds Immediately vacate the premises by the nearest available exit at either the front or rear of the Chamber and proceed to the assembly point: The pavement of the service road outside of Westminster House, 31 Windsor Road.

